



179 Rehoboth Avenue, #1131
Rehoboth Beach, DE 19971
Phone: (302) 344-1068
info@naccop.org

12th Annual NACCOP Conference-2025

MONDAY, JULY 14

- 4:00 pm-6:00 pm Registration (*for Pre-Conference Workshop Attendees Only*)
- 1:30 pm-5:00 pm NACCOP Clergy Compliance Officer Certification Exam (**Maryland Room**) (**OPTIONAL**)

TUESDAY, JULY 15

- 7:30 am-8:30 am Registration (*for Pre-Conference Workshop Attendees Only*)
- 9:00 am-12:30 pm NACCOP Clergy Compliance Officer Certification Exam (**Maryland Room**)

TITLE IX CLASS

- 8:30 am-4:30 pm ***Title IX Coordinator Comprehensive Course**—(Adrienne Murray) (**Delaware Room**)
In partnership with D. Stafford & Associates, NACCOP is holding a Title IX Coordinator Class in conjunction with the conference. The class will occur on Wednesday and Thursday from 8:30 am – 4:30 pm each day with the final portion occurring Thursday 8:30 am-12:00 pm. Following completion of the class on Thursday, Title IX Coordinator Class attendees will be permitted to attend the conference sessions on Thursday afternoon and Friday morning, at no additional cost. *This in-person class has a separate registration fee and will combine the Title IX Coordinator Tier 1, 2, 3 classes, and participants will receive certificates for all 3 upon completion of the classes.*

PRE-CONFERENCE SESSIONS

- 8:30 am-4:00 pm **Pre-Con #1**— Constructing a Clergy Compliant Annual Security and Fire Safety Report (ASF SR) (All-day: 8:30 am-4:00 pm) (Susan McCallister) (**Salons B and C**)

Do you wonder if your Annual Security Report is in compliance? Do you hope you have met all required 115+ policy statements? Ever wish you had an expert to walk you through each policy statement to ensure they meet the requirements set forth in the Clergy Act, especially in light of VAWA? Well, if so, this pre-conference boot camp is for you!

This interactive one-day session will enable a limited number of attendees to focus on their specific Annual Security Report (ASR) and/or Annual Fire Safety Report (AFSR) while the instructors review policy statement requirements for these compliance documents. This will

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enable attendees to independently review the contents of their report(s) during the session to determine how their report(s) should be enhanced to achieve compliance. Attendees will receive instructions before the conference for how to identify the location of required policy statements in their report(s) prior to attending the session to maximize the experience.

8:30 am-11:30 am **Pre-Con #2**—Administrative Capability Institute (Session #3) (See [Website](#) for additional Institute information) - Internal Controls for Identifying and Establishing Clery Geography ([Bill Lafferty and Chad Beights](#)) (**Salon E**)

This session will help attendees establish clear objectives and internal control systems to accurately identify Clery Geography. The session will explore various aspects of policies and procedures that are integral to developing substantive processes for identifying and classifying the institution's Clery Geography; creating and maintaining records that support compliance efforts (such as a Clery map and Clery Geography list); and establishing a committee or team of key campus constituents to involve in the effort.

8:30 am-11:30 am **Pre-Con #3**— Recognizing, Assessing, and Responding to Bias-Related Incidents Under the Clery Act: An Interactive Workshop ([Lindi Swope](#)) (**Salon A**)

Data from the U.S. Departments of Education (ED) and Justice (DOJ) reflect an increasing number of reported Hate Crimes on college and university campuses in the last decade. The landscape of higher education is ever evolving, and institutions are not immune from issues related to bias, discriminatory conduct, and harassment. This session is designed to help attendees understand how to best prepare for and respond to incidents of bias from a Clery Act perspective. Case study examples will be reviewed in small groups for broader discussion and assessment.

1:00 pm-4:00 pm **Pre-Con #4**— Administrative Capability Institute (Session #4) (See [Website](#) for additional Institute information) - Internal Controls for Identifying, Notifying, Training and Engaging CSAs ([Bill Lafferty and Maja Myszkowski](#)) (**Salon E**)

This session will help attendees establish clear objectives and internal control systems to accurately identify, notify, train, and engage its Campus Security Authorities (CSA). Outlining the role and responsibility of all the key offices and persons involved in CSA management that includes establishing CSA lists, developing comprehensive training programs, and developing an adequate means for CSA reporting.

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- 1:00 pm-4:00 pm **Pre-Con #5**— Ethical Dilemmas in Clery Compliance
(Featuring James Moore and Donald Tantum/Moderated by Michael DeBowes) **(Salon A)**
- Clery Compliance Officers face a variety of ethical dilemmas in their day-to-day work. Even though CCOs are typically the institution's Clery expert, their voices are not always heard by other colleagues and administrators whose actions or inactions directly affect institutional compliance, sometimes in not-so-positive ways. In this session, ethical dilemmas will be presented to Clery Group personnel for their insights and advice. Clery Group personnel will also share some dilemmas they've encountered during technical assistance and monitoring/enforcement contexts and share tips for promoting ethical decision-making in the Clery compliance context.
- 4:15 pm-5:00 pm **Demonstration**—CleryEdge (Michael DeBowes and Bill McGowan) **(Salon E)**
- CleryEdge is a powerful, integrated suite of software modules custom-designed with experts from NACCOP to help higher education institutions of all types lower campus risk and improve Clery Act compliance. Join CleryEdge team members as they conduct a guided walk-through of the system and address your questions about the software's capabilities.
- Pre-Registration is encouraged.** For more information about CleryEdge, check out the website at www.getcleryedge.com
- 5:00 pm-6:00 pm **NACCOP Certified Clery Compliance Officer (CCCO) Program Graduates Networking Session**—
(Hosted By: Dolores Stafford and Michael DeBowes) **(Pennsylvania Room)** (Sponsored by D. Stafford & Associates)
- If you have graduated from the Clery Compliance Officer Certification Program, join us at this networking session. The NACCOP team will provide any necessary updates on your certification, and you'll have an opportunity to connect with other CCO program graduates who you know and meet those who you do not know.
- 5:15 pm-7:15 pm Conference Registration
- 5:30 pm-7:00 pm Conference Attendee Networking Session **(Hotel Lounge)**

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WEDNESDAY, JULY 16

7:00 am-8:15 am Conference Registration

TITLE IX CLASS

8:30 am-4:30 pm ***Title IX Coordinator Class (Day 2) (Delaware Room)**
Requires separate registration and fee.

NACCOP CONFERENCE

8:15 am-9:00 am Welcome (Dolores Stafford) (**Salons A-E**)

9:00 am-10:15 am **SESSION #1:** Plenary Session: Institutional Compliance from the Perspective of a Large Research University President (President Taylor Eighmy) (**Salons A-E**)

The University of Texas at San Antonio President Taylor Eighmy will share his perspective on institutional compliance with the Clery Act and Title IX. This session provides an excellent opportunity for attendees to hear from a senior leader of a large prestigious institution regarding compliance efforts. Under President Eighmy's leadership, UT San Antonio has accomplished exemplary work in recent years to enhance its administrative capability in the area of Clery Act and Title IX compliance, and he has an important perspective to offer about the work they do to keep their institution in compliance and promote the goals of the Clery Act and Title IX to enhance campus and student safety.

10:15 am-10:30 am Mini-Break

10:30 am-11:45 pm **SESSION #2:** Plenary Session: Lessons Learned from U.S. Department of Education (ED) Program Reviews by Practitioners Who Worked to "Right the Ship" (Panelists: Abigail Ogden, Amanda Swaney, Brittany Woolsey. Moderated By: Bill Lafferty) (**Salons A-E**)

Practitioners whose institutions experienced ED program reviews will discuss the lessons learned from those reviews. Importantly, they will outline the work that has been done in the aftermath of the reviews to strengthen their institution's administrative capability in meeting the standards established by the U.S. Secretary of Education.

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11:45 pm-12:45 pm Lunch (**Sponsored by D. Stafford & Associates**) (**Salons G-H**)

This luncheon is being co-hosted by NACCOP and the Clery Center in celebration of the 35th Anniversary of the passage of the Clery Act. Join us for a brief presentation during lunch.

12:45 pm-1:45 pm **SESSION #3:** Plenary Session: The Stop Campus Hazing Act: What We Know, What We Don't, and What's Next (Bill Lafferty and Michael DeBowes) (**Salons A-E**)

**NEW ADDED
SESSION**

The requirements of the [Stop Campus Hazing Act](#) that was signed into [law](#) at the end of December 2024 and is effective in 2025. This legislation amended the Clery Act by requiring new statistical disclosures using a standardized Federal definition of hazing, publication of Annual Security Report policy statement disclosures (which include prevention programming requirements), and the publication of a Campus Hazing Transparency Report that summarizes an institution's findings concerning any recognized student organization found to be in violation of an institution's standards of conduct related to hazing, as defined by the institution. Join us to learn more about what your institution must be doing now to comply with the law and what is on the horizon.

1:45 pm-2:00 pm **Mini-Break**

2:00 pm-3:45 pm **SESSION #4:** Plenary Session: Question and Answer Session with James Moore (Featuring James Moore/ Moderated by Michael DeBowes) (**Salons A-E**)

3:45 pm-4:15 pm **Break**

4:15 pm-6:15 pm **Vendor Reception** (including Silent Auction) (Drawing @ 6pm) (**Salons F, G and H**)
NOTE: Complimentary Drink Ticket Only Available Upon Entrance Only Between 4:15 -4:30 pm

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THURSDAY, JULY 17

TITLE IX CLASS

8:30 am-12:00 pm ***Title IX Coordinator Class (Day 3) (Delaware Room)**
Requires separate registration and fee.

NACCOP CONFERENCE

8:00 am-9:00 am Breakout Sessions

SESSION #5: NACCOP Federal Relations Committee Meeting (Facilitated by Bill Lafferty)
(Salons A-D)

Members of this committee are encouraged to attend this meeting.

SESSION #6: NACCOP Research Committee Meeting (Facilitated by Melinda Warthman and Michael DeBowes) **(Salon E)**

Members of this committee are encouraged to attend this meeting.

SESSION #7: Clergy Compliance for Two-Year Institutions and Technical Schools—Roundtable Discussion (Facilitated by Lindi Swope) **(Salon F)**

Conference Attendees from 2-year Institutions and Technical Schools and Members of the 2-year Institutions and Technical Schools Committee are encouraged to attend this discussion.

SESSION #8: Clergy Compliance Officer Certification Program Information Session
Information session regarding the Clergy Compliance Officer Certification Program. This session is designed to provide information about the program and the application process. (Dolores Stafford) **(Delaware Room)**

SESSION #9: NACCOP Member 101 (Attend if you joined NACCOP since the last Annual Conference or you want to learn about member services or benefits). (Facilitated by Kim Braun) **(Maryland Room)**

9:00 am-9:15 am **Mini-Break**

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9:15 am-10:30 am Breakout Sessions

SESSION #10: A Practical Application of Timely Warning and Emergency Notifications (Dolores Stafford and J.P. Carr) **(Salons A-D)**

Timely Warnings and Emergency Notifications are among the most visible artifacts of an institution's ongoing compliance with the Clery Act. Sometimes, a novel set of circumstances presents itself that requires a bit of "out of the box" thinking. Using an actual prisoner escape that threatened the campus of West Chester University, this session will walk through the Timely Warning and Emergency Notification requirements and offer practical insights for how to develop and distribute these messages when no traditional "template" exists for the circumstances prompting the alert.

SESSION #11: Clery Act Compliance for Community Colleges (Michael DeBowes) **(Salon E)**

The foundational requirements of the Clery Act are the same for all institutions of higher education regardless of size or type. There are additional requirements for those institutions with a police or security department and/or residential facilities. However, the challenges many institutions experience in complying with the Clery Act are plentiful. This session is designed to speak to the unique challenges experienced by Community Colleges which often include insufficient resources, lack of senior level buy-in and support, and reduced administrative capacity. Strategies to advance internal processes, partnerships, and awareness of institutional compliance requirements will be reviewed and discussed.

SESSION #12: **ADVANCED TRACK #1 (MORNING-Part 1 of 2): (SESSION REPEATED-SAME AS THURSDAY AFTERNOON)** (Advanced Registration Required and Checked at the Door)

Title: The Clery Implications of Reported Hazing Incidents (Lindi Swope and Bill Lafferty) **(Salon F)**

This session includes Case Reviews of reported incidents of hazing activities. Attendees will participate in reviewing sample incident report narratives to determine all the Clery implications associated with the reported incident. This includes the proper classification of crimes, assessment of Timely Warning/ Emergency Notification implications, and practice adding entries to the Daily

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Crime Log and an Audit Trail. The session will provide practitioners with an opportunity to apply their knowledge to real-world scenarios.

(There is no additional charge to participate, but pre-registration is required). The advanced track will be approximately 3 hours long (see Part 2 immediately following this session). **(Advanced Registration Required and Checked at the Door)**

10:30 am-10:45 am **Mini-Break**

10:45 am-12:00 pm Breakout Sessions

SESSION #13: Common Mistakes when Developing, Publishing, Distributing, and Correcting the Annual Security Report (Melinda Warthman and Dolores Stafford) **(Salons A-D)**

The Clery Act and the Department's regulations require institutions to include several policy statements in their Annual Security Reports (ASRs). These disclosures are intended to inform the campus community about the institution's security policies and procedures, the availability of programs and resources, and channels for victims of crime to seek recourse. When developing a compliant ASR, institutions need to address all the required policy statement disclosures, they need to ensure that the policy or procedure fits into the parameters established in the law for each required disclosure, and the disclosures need to reflect actual institutional practices and processes. This session will highlight common mistakes and discuss strategies to reduce noncompliance.

SESSION #14: TBD (*Presented on Behalf of the Association for Student Conduct Administration*) (TBD) **(Salon E)**

SESSION #15: **ADVANCED TRACK #1 (MORNING-Part 2 of 2):** The Clery Implications of Reported Hazing Incidents (Lindi Swope and Bill Lafferty) **(Salon F)**

12:00 pm-1:30 pm **Lunch on Your Own**

CleryEdge Users Group Lunch (Sponsored By: CleryEdge) **(Off Site)**

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1:30 pm-2:45 pm Breakout Sessions

SESSION #16: Assessing the Effectiveness of VAWA Educational Program Requirements
(Adrienne Meador Murray) **(Salons A-D)**

Applicable regulations define “programs to prevent dating violence, domestic violence, sexual assault, and stalking,” in part, as “comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended to end dating violence, domestic violence, sexual assault, and stalking that are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research or assessed for value, effectiveness, or outcome.” This session will provide best practices associated with program development, documentation, and the evaluation and assessment of overall program effectiveness.

SESSION #17: The Clergy Cycle Checklist — Annual Processes for Clergy Compliance (Krystal Czesnowski) **(Salon E)**

Have you ever found yourself wondering what you should be doing throughout the year to ensure you stay on top of relevant Clergy compliance activities? Do you want to develop a strategy for determining what tasks should be completed and when? Come to this session to learn best practices regarding how to develop an annual checklist that will keep you on task and your institution in compliance with the various requirements of the Clergy Act.

SESSION #18: **ADVANCED TRACK #2 (Afternoon-Part 1 of 2) (SESSION REPEATED-SAME AS THURSDAY MORNING)** (Advanced Registration Required and Checked at the Door)

Title: The Clergy Implications of Reported Hazing Incidents (Lindi Swope and Bill Lafferty) **(Salon F)**

This session includes Case Reviews of reported incidents of hazing activities. Attendees will participate in reviewing sample incident report narratives to determine all the Clergy implications associated with the reported incident. This includes the proper classification of crimes, assessment of Timely Warning/Emergency Notification implications, and practice adding entries to the Daily

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Crime Log and an Audit Trail. The session will provide practitioners with an opportunity to apply their knowledge to real-world scenarios.

(There is no additional charge to participate, but pre-registration is required). The advanced track will be approximately 3 hours long (see Part 2 immediately following this session). **(Advanced Registration Required and Checked at the Door)**

2:45 pm-3:00 pm
3:00 pm-4:15 pm

Mini-Break
Breakout Sessions

SESSION #19: Drug, Liquor and Weapons Arrests and Referrals (Michael DeBowes) **(Salons A-D)**

This session will address the requirements pertaining to the collection, classification, and counting of Drug, Liquor, and Weapons Law Violation arrests and referrals for disciplinary action. An overview of applicable definitions, promising procedures, and internal controls will be discussed.

SESSION #20: More than a Training...Using Your CSAs After Training is Over (JP Carr) **(Salon E)**

In this session, you will learn how to identify your CSAs and establish internal controls to ensure you know when CSAs are hired and when your CSAs leave the institution. Once you have your CSAs identified, you'll hear how you can use your CSAs to develop a compliance conscience at your institution. Using social media, frequent email messages, and a new publication called Clergy Compliance Quarterly, West Chester University is embarking on an effort to communicate more often with our CSAs. Doing so strengthens this critical bond in any compliance program and helps CSAs navigate through the potentially complicated field of Clergy compliance. By developing a compliance conscience, CSAs will come to realize their role as Campus Security Authorities is indispensable and key to safety of the campus community.

SESSION #21: **ADVANCED TRACK #2 (Afternoon-Part 2 of 2):** The Clergy Implications of Reported Hazing Incidents (Lindi Swope and Bill Lafferty) **(Salon F)**

4:45 pm

Meet to Board a Bus for the Networking Event (*The buses will be staged for boarding at the rear of the hotel by the doors adjacent to the Registration Area*)

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5:00 pm (SHARP) **Buses depart for Networking Event:** Join your colleagues for a night of great company and conversation at Power Plant Live, one of Baltimore's new and popular Premier Entertainment & Food District. Located just two blocks north of the Inner Harbor, this area is a gem featuring trendy bars, restaurants, and entertainment venues. NACCOP has secured a venue for a private event called *Tequila Works*, which boasts two indoor spaces and an outdoor space in the heart of the Power Plant District. Dress down and relax as we come together for fantastic food, lively music brought to you by Mama's Black Sheep, and a memorable evening that has something for everyone!

NOTE: Busses will be available. If you miss the bus, you can Uber or drive to the location.

5:30 pm-8:30 pm Networking Event: PBR, 26 Marketplace, Baltimore, MD 21202

FRIDAY, JULY 18

8:00 am-8:30 am CCO Exam Review (*This session is **limited** to CCO Graduates who have previously passed the CCO Certification Exam and would like an opportunity to review the questions they answered incorrectly.*) **(Maryland Room)**

8:30 am-9:30 am Recognition Ceremony (Dolores Stafford) **(Salons A-E)**

9:30 am-11:00am **SESSION #22:** Plenary Session: Operationalizing the Clery Act (Panelists: Michael DeBowes. Lindi Swope and Kristina Morales. Moderated By: Bill Lafferty) **(Salons A-E)**

During this session, panel members will outline the processes, policies, and other methods that should be explored and implemented in order to establish and maintain a productive system of compliance throughout the institution. This includes identifying the main concepts necessary for success including educating senior leaders and soliciting their support and buy-in, placement and leverage of the Clery Compliance Officer position, partnering with key institutional personnel who have a substantive role in creating successful outcomes, determining appropriate and documented accountability measures, and identifying critical internal controls necessary to counterbalance the ebb and flow of compliance efforts within an ever changing and challenging higher-ed environment. Attendees will have ample opportunity to ask questions and even share their best practices.

11:00 am-12:00 pm **Lunch on Your Own**

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12:00 pm-3:00 pm

Post-Conference Session — What does the U.S. Department of Education (ED) Expect from Institutions in Response to a Program Review Announcement (Featuring James Moore and Donald Tantum/Moderated by Michael DeBowes) **(Salons A-E)**

Attendees must register separately for this post conference session.

The U.S. Secretary of Education conducts “program reviews” to evaluate an institution’s compliance with the Title IV, HEA statutes and regulations to which it has agreed to adhere as a condition of its Program Participation Agreement. These standards include (among other things) the Clery Act and the applicable standards of administrative capability. Being able to timely produce requested information to the Secretary in response to a Program Review Announcement is critical in taking the first step in demonstrating administrative capability. However, just what is ED looking for when they analyze materials submitted by the institution in response to the Program Review Announcement Letter? How does the Clery Group evaluate responsive materials and what can practitioners learn from their approach? Join NACCOP for this post-conference workshop as we discuss what type of documents ED expects to receive when making this request. We will discuss this important issue with the Senior Advisor for Clery Act Compliance and Campus Safety and the Senior Campus Crime Review Specialist in the U.S. Department of Education.

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Presenters (Alphabetical Order):

Chad Beights, CCCO, *Clery Compliance Officer*, Virginia Commonwealth University

Kim Braun, *Member Services Coordinator*, NACCOP

JP Carr, J.D., CCCO, *Clery Compliance Officer*, West Chester University

Krystal Czesnowski, *Clery Compliance Officer*, West Texas A&M University

Michael DeBowes, Ph.D., *Director of Research and Strategic Initiatives*, NACCOP, and *Vice President, Regulatory Compliance and Strategic Initiatives*, D. Stafford & Associates

Dr. Taylor Eighmy, *President*, The University of Texas at San Antonio

William (Bill) Lafferty, CCCO, *Director of Federal Relations*, NACCOP, and *Director, Regulatory Compliance and Public Safety Services*, D. Stafford & Associates

Susan McCallister, *Director, Campus Safety & Compliance*, Auburn University

William (Bill) McGowan, *Associate*, D. Stafford & Associates and *Sales Associate*, CleryEdge

James Moore, *Senior Advisor for Clery Act Compliance and Campus Safety, Clery Compliance Team*, U.S. Department of Education

Adrienne Meador Murray, *Director of Training and Compliance Activities*, NACCOP, and *Vice President, Equity Compliance and Civil Rights Services*, D. Stafford & Associates

Maja Myszkowski, *Clery Compliance Coordinator*, Michigan State University

Abigail Ogden, *Director of Clery Compliance*, The University of California Berkeley

Dolores Stafford, *Executive Director*, NACCOP, *President & CEO*, D. Stafford & Associates, and *Partner*, NACCOP-AEGIS (CleryEdge)

Cathy Stout, *Clery Act Compliance Specialist*, Pennsylvania State University

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Amanda Swaney, *Clery Compliance Coordinator*, The University of Texas at San Antonio

Lindi Swope, *Director of Clery Compliance Activities*, D. Stafford & Associates

Donald Tantum, *Senior Campus Crime Compliance Specialist, Clery Compliance Group*, U.S. Department of Education

Melinda Warthman, J.D., *Clery Compliance & Records Administrator*, University of Dayton

Brittany Woolsey, *Clery Compliance Specialist Lead*, Pennsylvania State University

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